

NOTICE TO CONTRACTORS

Notice is hereby given that the Board of School Trustees, Fort Wayne Community Schools, Fort Wayne, Indiana shall receive sealed bids from experienced and eligible contractors at the Fort Wayne Community Schools, Maintenance and Operations Facility, Facilities Department, located at 1519 Catalpa Street, Fort Wayne, Indiana, 46802

Until **2:00pm** local time, on October 13, 2022 for:

Whitney Young Early Childhood Center Office, Media Center and Pre-K Classroom Renovations P/B #BD 101681

Each bid proposal shall include all labor, material and services necessary to complete the projects in strict accordance with the drawings and specifications as prepared and on file in the office of:

**Design Collaborative, Inc.
200 East Main Street
Suite 600
Fort Wayne, IN 46802**

Bids shall be received from a single prime contractor.

Bids will be opened and read aloud immediately after the submission of proposals in the Facilities Training Room of Fort Wayne Community Schools, located at 1519 Catalpa Street, Fort Wayne, Indiana. Bids received after that time or in another location shall be returned to the bidder unopened.

Plans, specifications, instructions to bidders and bid forms are on file and available at Eastern Engineering's Virtual Planroom: <http://www.easternengineering.com> or are available at the office of Eastern Engineering located at 1239 North Wells Street, Fort Wayne, Indiana 46802, P: (260) 426 3119, F: (260) 426 3101.

A refundable deposit of \$250.00 made out to Fort Wayne Community Schools is required for each complete set of plans and specifications with a limit of one (1) set per contractor. **ONLY COMPLETE SETS OF PLANS AND SPECIFICATIONS WILL BE DISTRIBUTED.** Unlocked electronic PDF sets of drawings will be available for an additional cost. Any unsuccessful bidder, upon returning such sets in good and usable condition within (10) ten days of the bid date will be refunded their deposit. There will be shipping and handling charges for the delivery of each set of Bidding Documents.

A **Pre Bid Conference** will be held on September 27, 2022, at 3:00pm local time, in the Fort Wayne Community Schools Facilities Department Training Room, (enter Door 10), located at 1519 Catalpa Street, Fort Wayne, Indiana.

Each bid shall be accompanied by a certified check, a cashier's check or a bid bond executed by a surety company which is authorized to do business in the State of Indiana, made payable to the Fort Wayne Community Schools and in an amount equal to five percent (5%) of the bid. In the event a bidder withdraws its bid or fails to execute a satisfactory contract within ten (10) days after the contract is awarded to such bidder by Fort Wayne Community Schools, Fort Wayne Community Schools may declare the certified check, cashier's check or bid bond forfeited to Fort Wayne Community Schools, as liquidated damages.

A bid may not be modified, withdrawn or cancelled by the bidder for sixty (60) days following the time and date designated for the receipt of bids without the consent of Fort Wayne Community Schools.

Fort Wayne Community Schools reserves the right to reject any and all bids or waive any or all informalities, irregularities and/or inconsistencies in, or with respect to, any or all bids.

Fort Wayne Community Schools reserves the right to assign all or any portion of any bid and/or contract to any non profit building corporation controlled by Fort Wayne Community Schools without the consent of any other party, and any employee of Fort Wayne Community Schools may be designated by Fort Wayne Community Schools and/or any such non profit building corporation to serve as the authorized agent or representative of such non profit building corporation with respect to any such bid or contract.

All contracts awarded in connection with these projects and all obligations of payment by Fort Wayne Community Schools or any non profit building corporation controlled by Fort Wayne Community Schools shall be conditioned upon and subject to obtaining financing or other funds sufficient to pay all of the amounts set forth in such contract. All awarded contracts will be subject to termination, without penalty or liability, at the option of Fort Wayne Community Schools or any such non profit building corporation at any time after execution of such contract in the event Fort Wayne Community Schools determines that funds will not be sufficient to pay all of the amounts set forth in such contract.

Performance and Labor and Material Payment Bonds in an amount equal to one hundred percent (100%) of the contract amount shall be required to be provided by the successful bidder to Fort Wayne Community Schools or its assignee no later than ten (10) days after the execution of such contract. Such bonds shall remain in full force and effect for a period of twelve (12) months after the date of Substantial Completion.

Board of School Trustees Fort Wayne Community Schools

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